

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF LANDSCAPE ARCHITECTS
SEPTEMBER 15, 2016 PUBLIC MEETING MINUTES**

**A regularly scheduled public meeting of the Massachusetts Board of Registration of
Landscape Architects (“the Board”) was held on September 15, 2016 at 1000
Washington Street, Rm 1A, Boston MA**

1. Call to Order:

The meeting was called to order by the chair at 1:34 P.M.

Members Present:

Pamela Shadley, LA Member, Chair
Marion Pressley, LA Member, Secretary
Kimberly R. Drake, LA Member
Mark Zarrillo, LA Member

Members Absent:

William Costa, Public Member

Administration Present:

Robert Ferguson, Executive Director
Peter Kelley, Board Counsel
Tamara Smith, Program Coordinator

2. Topic: Board Review of the June 6, 2016 Open Session Minutes.

A motion was made by Ms. Drake, seconded by Mr. Zarillo and voted unanimously by the Board to accept the Meeting Minutes.

3. Topic: Board to discuss CLARB candidate report

Members received copies of the Approved candidate status report from staff. Staff explained that the running list will show more details as the candidates progress and the list will be updated when they become licensed all tracking to maintain regulations compliance.

4. Topic: Board Counsel report

Counsel reported continued progress on the regulations promulgation presenting an expected schedule timeline. He mentioned he had hoped to have the hearing prior to the meeting but wasn't able to schedule it till Sept 23. He explained to members that the September 23 public Hearing comments and audio will be provided to all members after the hearing is ended however therefore members need not be obligated to attend.

5. An agenda item provided for an update by Chief Investigator Christopher Carroll. Nothing to report. No action taken.

6. Applications for Board review:

a) Examination

i. William D. Andrew

Applicant recommended as meeting the Board's minimum requirements for examination. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

ii. Ryan C. Bianchetto

Applicant recommended as meeting the Board's minimum requirements for examination. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

iii. Emily Mueller-DeCelis

Applicant will be requested to provide additional information to meet the Board's minimum requirements for examination. After discussion, it was so unanimously voted to table the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

iv. Michael B. Easler

Applicant recommended as meeting the Board's minimum requirements for examination. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

v. Monique V. Hall

Applicant recommended as meeting the Board's minimum requirements for examination. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

vi. Zachary L. Kalette

Applicant recommended as meeting the Board's minimum requirements for examination. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

vii. Anchalee Phaosawasdi

Applicant will be requested to provide additional information to meet the Board's minimum requirements for examination. After discussion, it was so unanimously voted to table the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

i. Katelyn Richards

Applicant recommended as meeting the Board's minimum requirements for examination. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

i. Hui Tian

Applicant recommended as meeting the Board's minimum requirements for examination. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

i. Gregory Wilson

Applicant recommended as meeting the Board's minimum requirements for examination within the Board's administrative timeframe for passage of examination. It was therefore reiterated that any sections outside the administrative rule must be retaken. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

b) Reciprocity

i. Jonathan M. Allard

Applicant recommended as meeting the Board's minimum requirements for reciprocity. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

ii. Joshua J. Coroa

Applicant recommended as meeting the Board's minimum requirements for reciprocity. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

iii. Elizabeth C. Dudley

Applicant recommended as meeting the Board's minimum requirements for reciprocity. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

iv. Linda M. Walczak

Applicant recommended as meeting the Board's minimum requirements for reciprocity. After discussion, it was so unanimously voted to approve the application.

In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

c) **Reinstatement**

v. Julie M. Lucier

Applicant recommended as meeting the Board's minimum requirements for reinstatement of licensure. In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

vi. Robert C. Stevens

Applicant recommended as meeting the Board's minimum requirements for reinstatement of licensure. In favor: Pamela Shadley, Kimberley Drake, Marion Pressley, Mark Zarrillo

7. Miscellaneous matters not reasonably anticipated by the Chair/Board.

- Staff discussed the application expectations with the Board in light of E-licensing go live. Members commented that the application process may begin online however applicants would maintain responsibility to provide all information for Board members to view and review. Staff and Counsel agreed to look into the capabilities more closely and report on any anomalies or issues that may arise subsequently.

8. The chair requested a motion to adjourn

At 3:37 P.M. a motion was made by Mr. Zarillo and seconded by Ms. Drake and it was so unanimously voted that the meeting be adjourned.

List of Documents referred to in the open meeting:

- Minutes of the June 6, 2016 meeting
- Administrative CLARB candidate status reports